

## IN-YEAR ADMISSION TO A MEDWAY SCHOOL

### REQUEST FOR AN ADMISSION APPEAL

#### IMPORTANT:

Please read the information at [www.medway.gov.uk/inyearadmissions](http://www.medway.gov.uk/inyearadmissions) before submitting this form.

Completed forms must be returned to the relevant admissions authority within 20 school days of your application outcome letter.

If you are appealing for a community or voluntary controlled school, please return your form to School Admissions & Transport, Medway Council, Gun Wharf, Dock Road, Chatham, Kent, ME4 4TR

Appeals for any other Medway school should be returned directly to the school.

Please refer to the 'appeals' section at [www.medway.gov.uk/inyearadmissions](http://www.medway.gov.uk/inyearadmissions) for a full list of where to return this form to.

If you have any queries, please contact [casualadmissions@medway.gov.uk](mailto:casualadmissions@medway.gov.uk).

<b>School Being Appealed For</b>	
<b>Child ID</b>	
<b>Child's Name</b>	
<b>Gender</b>	
<b>Date of Birth</b>	
<b>Home Address</b>	
<b>Parent/Carer Name</b>	
<b>Telephone Number</b>	
<b>E-mail address</b>	
<b>Child's Current School</b>	
<b>School Offered</b>	

(Please turn over)

**Please state clearly your reasons for appeal.**

Please continue on a separate sheet if you wish.

**Please note:** Additional/supporting information and evidence may be attached in support of your appeal.

<b>Signed</b>	
<b>Name</b>	
<b>Date</b>	